APPLICATION FOR CERTIFICATE OF APPROPRIATENESS FOR THE SPOKANE REGISTER OF HISTORIC PLACES

Please include *all* of the following information with your application. Insufficient application materials will result in a delay in processing of your application. Payment must be filed with the Certificate of Appropriateness. If you have any questions regarding application requirements or management standards for properties listed on the Spokane Register of Historic Places, please call the Historic Preservation Officer at 509.625.6300.

PART 1: PROPERTY INFORMATION

Building/Property Name						
Building/Property Address						
Property Owner's Name (printed)						
Property Owner's Addresszip code						
Property Owner's Phone Email						
PART 2: TYPE OF WORK FOR WHICH COA IS BEING REQUESTED Mark all that apply.						
☐ Exterior remodeling						
☐ Change of exterior color						
☐ New construction (an addition or a new building)						
☐ Roof Replacement:like for like ORnew type (ie: cedar shake to composition)						
□ Demolition						
☐ Window replacement						
☐ Changes to an existing porch or new porch						
☐ Other: please describe						
Estimated cost of proposed work \$						
PART 3: APPLICATION CHECKLIST You may be required to provide the following information.						
☐ General overview of project, including quantities and dimensions of elements						
\square List of features to be removed, replaced or added						
☐ Site plan/location map and scale elevations (for any additions or new construction)*						
☐ Details of method(s) of attachment for signs, awnings and canopies*						
\square Color photographs of existing conditions. Please provide digitally.						
☐ True color paint and/or finish samples (for change of exterior color)* * if applicable						



SPOKANE CITY-COUNTY HISTORIC PRESERVATION OFFICE

808 W. Spokane Falls Blvd. Spokane, Washington 99201 Phone (509) 625-6300 Fax (509) 625-6013

Fax (509) 625-6013
Email: preservation@spokaneicty.org
www.historicspokane.org



PART 4: PROJECT NARRATIVE AND DESCRIPTION Please use the space below to describe the project. Attach additional pages if necessary. All proposed changes must be included in this description. Please see APPLICATION CHECKLIST (previous page). I hereby certify that I am the owner of the property or that the proposed work is authorized by the owner of record and I have been authorized by the owner to make this application as his/her authorized agent. Many certificates can be approved by staff within a few working days; however, some are referred to the Landmarks Commission for review. If the application is referred to the Commission, I understand that a public hearing notice will be published. The Commission meets the third Wednesday of every month in the Briefing Center, City Hall, 808 W. Spokane Falls Blvd, at a time to be determined. The completed application must be submitted no later than 21 days prior to the scheduled meeting. Once a Certificate of Appropriateness is obtained, it may be necessary to apply for a building or zoning permit. Date Signature of Owner or Authorized Agent FOR OFFICE USE ONLY The Historic Preservation Officer and/or the Landmarks Commission have reviewed the Certificate of Appropriateness and recommend, in conformance with Spokane Municipal Code Chapter 17D.040 and Spokane County Code 1.48: Preliminary Approval of Certificate of Appropriateness 0



Historic Preservation Officer _

o

Final Approval of Certificate of Appropriateness

Denial of Certificate of Appropriateness

SPOKANE CITY-COUNTY HISTORIC PRESERVATION OFFICE

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Email: preservation@spokaneicty.org www.historicspokane.org



Date

PART 5: INSTRUCTIONS

STEPS FOR SUBMITTING APPLICATIONS

- **1.** <u>Application:</u> The application for a Certificate of Appropriateness may be obtained from the Historic Preservation Office, City Hall, 808 W. Spokane Falls Blvd., (509) 625-6300 or can be found online at www.historicspokane.org
- **Receipt of Request:** Complete and return the application with payment made out to the City of Spokane. A request will then be made to the Landmarks Commission for design review of the proposed action, if deemed necessary by the Historic Preservation Officer. The application must be submitted at least 21 days prior to the Landmarks Commission's next scheduled meeting (by the last Wednesday of the month prior to the desired Commission meeting). Commission staff will transmit copies of the request and any supplemental information to the Landmarks Commission members, the property owner(s) or applicant, and interested parties of record, 14 days prior to the next scheduled meeting of the Landmarks Commission.
- 3. <u>Landmarks Commission Review</u>: At its next scheduled meeting, the <u>Landmarks Commission</u> shall review the request and decide whether to issue a Certificate of Appropriateness.

PLEASE NOTE: Commission Meetings are held on the third Wednesday of each month at 3:00 p.m., unless otherwise noted, in the Council Briefing Center, Lower Level, City Hall.

For the current meeting date and agenda, visit www.historicspokane.org.

- 4. Application Fees (contact office for appropriate fee):
 - a) \$25.00 Administrative Review of a Certificate of Appropriateness application
 - b) \$75.00 Public Hearing/Landmarks Commission Review of a Certificate of Appropriateness application

Should the request for a Certificate of Appropriateness be denied, the owner(s) have the right to arbitration as set forth in Spokane Municipal Code Chapter 17D.100.270 and Spokane County Code 1.48. In unusual or complex cases, the owner(s), Commission, or the Historic Preservation Officer may request that specific negotiated management standards be developed for modifications to particular properties.

Submit the completed application and application fee (payable to City of Spokane) to:

Spokane City-County Historic Preservation Office City Hall, Third Floor 808 W. Spokane Falls Boulevard Spokane, Washington 99201 Phone: 509.625.6300

> Fax: 509.625.6013 Email: <u>preservation@spokanecity.org</u>







Legal Name: Sound Window & Door, Inc. | License # WA: RENEWAW856K6, ID: RCE-40565, OR: 240950

10914 E Montgomery I Spokane Valley, WA 99206

Phone: 888-237-3639 | Fax: 509-919-4779 | salesppwspo@rbawa.com

Measure Tech: Jeffrey Gumeson,

Alexandria Shreffler

1026 S Monroe St Spokane, WA 99204 Year Built: 1923 H: (509)951-2267

Installation Package

1026 S Monroe St Spokane, WA 99204

PRODUCTS: 14 WINDOWS: 7 PATIO DOORS: 0 ENTRY DOORS: 0 SPECIALTY: 0 MISC: 7

Updated 7/18/25

BUYER

Alexandria Shreffler

1026 S Monroe St Spokane, WA 99204

Year Built: 1923

H: (509)951-2267

Year Built: 1923

alexshreffler@gmail.com

Est. Duration:

REPRESENTATIVE

Ashley Evans

ashley.evans@rbawa.com

TECH MEASURE

Jeffrey Gumeson

jeffrey.gumeson@rbawa.com

dba: RENEWAL BY ANDERSEN OF WA

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1026 S Monroe St Spokane, WA 99204

Year Built: 1923 H: (509)951-2267

ID# ROOM	SIZE		DETAILS
IOB			
	0"	0"	Misc: Misc, Miscellaneous Job Notes, - Blinds, Quantity 1, ***NOTE: Unless otherwise noted, customer understands and accepts responsibility to remove interior blinds, including all related brackets, prior to the RbA installation and reinstall following completion of installation. RbA provides blind removal and replacement as an optional service at a cost of \$125/man-hour plus material costs and sales tax. If additional days/trips are required to do agreed upon removal and replacement work, a daily Trip Charge of \$150 plus sales tax will also be added.*** Construction: None Material: None
	0"	0"	Misc: Misc, Miscellaneous Job Notes, - Like-for-Like HOA, Quantity 1, If a Homeowners Association (HOA) governs my home, I will be responsible for knowing this and gaining approval for window and door replacement. In the event I decide to forgo HOA approval and my installation is stopped, required to be reversed or changes are required to move forward I will be responsible for the balance due or the cost of changes. Construction: None Material: None
	0"	0"	Misc: Misc, Miscellaneous Job Notes, - Liner Cutback, Quantity 1, ***NOTE: Customer understands RbA may need to cut back the existing interior liners and sills in order to properly install new windows, effectively reducing the depth of the liners and sills. Depending upon the amount of cutback required, existing blinds, shutters, etc. may need to be repositioned or may not fit and operate in the remaining space.*** Construction: None Material: None

07/18/25 Page 2 / 20



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1026 S Monroe St Spokane, WA 99204

Year Built: 1923 H: (509)951-2267

ID#	ROOM	SIZE		DETAILS
		0"	0"	Misc: Misc, Miscellaneous Job Notes, - Paint/Stain, Quantity 1, ***NOTE: Customer understands RbA does not paint or stain and customer accepts responsibility to finish Exterior Trim and any new Interior Trim and Liner/Casing as necessary.*** Construction: None Material: None
		0"	0"	Misc: Misc, Miscellaneous Job Notes, - Unseen Conditions, Quantity 1, ***NOTE: Customer understands that RbA will not complete installation if rot/insect or other structural damage is discovered. Construction: None Material: None
		0"	0"	Misc: Misc, Miscellaneous Job Notes, Electrical, Quantity 1, ***NOTE: Customer understands RbA does not perform electrical work and accepts responsibility to deactivate and remove or relocate electrical wiring, outlets, and switches, and security system wiring and components.*** Construction: None Material: None
		0"	0"	Misc: Misc, Miscellaneous Job Notes, Job Setup Fee - Tier 1 (0-80 miles), Quantity 1 Construction: None Material: None
101	Kitchen	24" 23-1/2"	28" 28-3/4"	Window: Acclaim™ Double-Hung (DG), 1:1, Limited Travel Reduced 3, Flat Sill, Base Frame, Traditional Checkrail, Exterior White, Interior White Performance Calculator: PG Rating: 40 DP Rating: + 40 / - 40 Glass: All Sash: High Performance SmartSun Glass, No Pattern Hardware: White, Standard Color Recessed Hand Lift Screen: TruScene, Full Screen Grille Style: Full Divided Light (FDL with spacer) Grille Pattern: Sash 1: Colonial 2w x 2h, Sash 2: No Grille Misc: 2nd Floor, Includes second floor installation setup adhering to L & I elevation safety requirements. Construction: None Material: None
102	Kitchen	24" 23-1/2"	28" 28-3/4"	Window: Acclaim™ Double-Hung (DG), 1:1, Limited Travel Reduced 3, Flat Sill, Base Frame, Traditional Checkrail, Exterior Canvas, Interior White Performance Calculator: PG Rating: 40 DP Rating: + 40 / - 40 Glass: All Sash: High Performance SmartSun Glass, No Pattern Hardware: White, Standard Color Recessed Hand Lift Screen: TruScene, Full Screen Grille Style: Full Divided Light (FDL with spacer) Grille Pattern: Sash 1: Colonial 2w x 2h, Sash 2: No Grille

07/18/25



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Year Built: 1923 H: (509)951-2267

ID#	ROOM	SIZE		DETAILS
				Misc: 2nd Floor, Includes second floor installation setup adhering to L & I elevation safety requirements. Construction: None Material: None
103	Living	18" 17-3/4"	48" 47"	Window: Acclaim™ Double-Hung (DG), 1:1, Flat Sill, Base Frame, Traditional Checkrail, Exterior Canvas, Interior White Performance Calculator: PG Rating: 40 DP Rating: + 40 / - 40 Glass: All Sash: High Performance SmartSun Glass, No Pattern Hardware: White, Standard Color Recessed Hand Lift Screen: TruScene, Full Screen Grille Style: Full Divided Light (FDL with spacer) Grille Pattern: Sash 1: Colonial 2w x 2h, Sash 2: No Grille Misc: 2nd Floor, Includes second floor installation setup adhering to L & I elevation safety requirements. Construction: None Material: None
105	Living	18" 17-3/4"	48" 47"	Window: Acclaim™ Double-Hung (DG), 1:1, Flat Sill, Base Frame, Traditional Checkrail, Exterior Canvas, Interior White Performance Calculator: PG Rating: 40 DP Rating: + 40 / - 40 Glass: All Sash: High Performance SmartSun Glass, No Pattern Hardware: White, Standard Color Recessed Hand Lift Screen: TruScene, Full Screen Grille Style: Full Divided Light (FDL with spacer) Grille Pattern: Sash 1: Colonial 2w x 2h, Sash 2: No Grille Misc: 2nd Floor, Includes second floor installation setup adhering to L & I elevation safety requirements. Construction: None Material: None
107	Kitchen sink	40" 39-1/2"	38" 37"	Window: Acclaim™ Double-Hung (DG), 1:1, Flat Sill, Base Frame, Traditional Checkrail, Exterior Canvas, Interior White Performance Calculator: PG Rating: 40 DP Rating: + 40 / - 40 Glass: All Sash: High Performance SmartSun Glass, No Pattern Hardware: White, Standard Color Extra Lock, Standard Color Recessed Hand Lift Screen: TruScene, Full Screen Grille Style: Full Divided Light (FDL with spacer) Grille Pattern: Sash 1: Colonial 3w x 2h, Sash 2: No Grille Misc: 2nd Floor, Includes second floor installation setup adhering to L & I elevation safety requirements. Construction: None Material: None

07/18/25 Page 4 / 20



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Measure Tech: Jeffrey Gumeson,

Alexandria Shreffler

1026 S Monroe St Spokane, WA 99204 Year Built: 1923

H: (509)951-2267

ID#	ROOM	SIZE		DETAILS		
106 Bathroom 30" 38"		38"	Window: Acclaim™ Gliding Double, 1:1, Active / Passive, Base Frame,			
		27-1/2"	37"	Exterior Canvas, Interior White Performance Calculator: PG Rating: 40 DP		
				Rating: + 40 / - 40 Glass: All Sash: High Performance SmartSun Glass,		
				Cascade, Tempered Glass Hardware: White Screen: TruScene, Full Screen		
				Grille Style: Full Divided Light (FDL with spacer) Grille Pattern: All Sash:		
				Colonial 2w x 4h Misc: None Construction: None Material: None		
104	Living	48"	48"	Window: Acclaim™ Picture, Base Frame, Exterior Canvas, Interior White		
	_	47-1/2"	47"	Performance Calculator: PG Rating: 50 DP Rating: + 50 / - 50 Glass: All		
				Sash: High Performance SmartSun Glass, No Pattern Grille Style: Full		
				Divided Light (FDL with spacer) Grille Pattern: All Sash: Prairie 3w x 3h		
				Misc: None Construction: None Material: None		

PRODUCTS: 14 WINDOWS: 7 PATIO DOORS: 0 ENTRY DOORS: 0 SPECIALTY: 0 MISC: 7

Updated 7/18/25

JOB NOTES

Estimated Duration:

JOB PHOTOS

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Misc

Misc: Misc, Miscellaneous Job Notes, - Blinds, Quantity 1, ***NOTE: Unless otherwise noted, customer understands and accepts responsibility to remove interior blinds, including all related brackets, prior to the RbA installation and reinstall following completion of installation. RbA provides blind removal and replacement as an optional service at a cost of \$125/man-hour plus material costs and sales tax. If additional days/trips are required to do agreed upon removal and replacement work, a daily Trip Charge of \$150 plus sales tax will also be added.*** **Construction:** None **Material:** None

UNIT NOTES

NOTE: Unless otherwise noted, customer understands and accepts responsibility to remove interior blinds, including all related brackets, prior to the RbA installation and reinstall following completion of installation. RbA provides blind removal and replacement as an optional service at a cost of \$125/man-hour plus material costs and sales tax. If additional days/trips are required to do agreed upon removal and replacement work, a daily Trip Charge of \$150 plus sales tax will also be added.

UNIT CONSTRUCTION

UNIT MATERIALS



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H: (509)951-2267



Misc

Misc: Misc, Miscellaneous Job Notes, - Like-for-Like HOA, Quantity 1, If a Homeowners Association (HOA) governs my home, I will be responsible for knowing this and gaining approval for window and door replacement. In the event I decide to forgo HOA approval and my installation is stopped, required to be reversed or changes are required to move forward I will be responsible for the balance due or the cost of changes. **Construction:** None **Material:** None

UNIT NOTES

If a Homeowners Association (HOA) governs my home, I will be responsible for knowing this and gaining approval for window and door replacement. In the event I decide to forgo HOA approval and my installation is stopped, required to be reversed or changes are required to move forward I will be responsible for the balance due or the cost of changes.

UNIT CONSTRUCTION

UNIT MATERIALS



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Misc

Misc: Misc, Miscellaneous Job Notes, - Liner Cutback, Quantity 1, ***NOTE: Customer understands RbA may need to cut back the existing interior liners and sills in order to properly install new windows, effectively reducing the depth of the liners and sills. Depending upon the amount of cutback required, existing blinds, shutters, etc. may need to be repositioned or may not fit and operate in the remaining space.*** **Construction:** None **Material:** None

UNIT NOTES

NOTE: Customer understands RbA may need to cut back the existing interior liners and sills in order to properly install new windows, effectively reducing the depth of the liners and sills. Depending upon the amount of cutback required, existing blinds, shutters, etc. may need to be repositioned or may not fit and operate in the remaining space.

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Misc

Misc: Misc, Miscellaneous Job Notes, - Paint/Stain, Quantity 1, ***NOTE: Customer understands RbA does not paint or stain and customer accepts responsibility to finish Exterior Trim and any new Interior Trim and Liner/Casing as necessary.***

Construction: None Material: None

UNIT NOTES

NOTE: Customer understands RbA does not paint or stain and customer accepts responsibility to finish Exterior Trim and any new Interior Trim and Liner/Casing as necessary.

UNIT CONSTRUCTION

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Misc

Misc: Misc, Miscellaneous Job Notes, - Unseen Conditions, Quantity 1, ***NOTE: Customer understands that RbA will not complete installation if rot/insect or other structural damage is discovered. **Construction:** None **Material:** None

UNIT NOTES

***NOTE: Customer understands that RbA will not complete installation if rot/insect or other structural damage is discovered.

UNIT CONSTRUCTION

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Alexandria Shreffler

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H: (509)951-2267



Misc

Misc: Misc, Miscellaneous Job Notes, Electrical, Quantity 1, ***NOTE: Customer understands RbA does not perform electrical work and accepts responsibility to deactivate and remove or relocate electrical wiring, outlets, and switches, and security system wiring and components.*** **Construction:** None **Material:** None

UNIT NOTES

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UNIT CONSTRUCTION

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Misc

Misc: Misc, Miscellaneous Job Notes, Job Setup Fee - Tier 1 (0-80 miles), Quantity 1 Construction: None Material: None

UNIT NOTES

UNIT CONSTRUCTION

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1026 S Monroe St Spokane, WA 99204 Year Built: 1923

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101

Kitchen
23-1/2" W 28-3/4" H
Window, Double-Hung (DG)

Window: Acclaim™ Double-Hung (DG), 1:1, Limited Travel Reduced 3, Flat Sill, Base Frame, Traditional Checkrail, Exterior White, Interior White **Performance Calculator:** PG Rating: 40 | DP Rating: + 40 / - 40 **Glass:** All Sash: High Performance SmartSun Glass, No Pattern **Hardware:** White, Standard Color Recessed Hand Lift **Screen:** TruScene, Full Screen **Grille Style:** Full Divided Light (FDL with spacer) **Grille Pattern:** Sash 1: Colonial 2w x 2h, Sash 2: No Grille **Misc:** 2nd Floor, Includes second floor installation setup adhering to L & I elevation safety requirements. **Construction:** None **Material:** None

UNIT CONSTRUCTION UNIT MATERIALS UNIT PHOTOS



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Window: Acclaim™ Double-Hung (DG), 1:1, Limited Travel Reduced 3, Flat Sill, Base Frame, Traditional Checkrail, Exterior Canvas, Interior White Performance Calculator: PG Rating: 40 | DP Rating: + 40 / - 40 Glass: All Sash: High Performance SmartSun Glass, No Pattern Hardware: White, Standard Color Recessed Hand Lift Screen: TruScene, Full Screen Grille Style: Full Divided Light (FDL with spacer) Grille Pattern: Sash 1: Colonial 2w x 2h, Sash 2: No Grille Misc: 2nd Floor, Includes second floor installation setup adhering to L & I elevation safety requirements. Construction: None Material: None

UNIT NOTES
UNIT CONSTRUCTION
UNIT MATERIALS
UNIT PHOTOS



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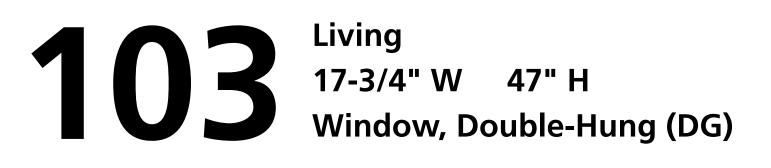
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Measure Tech: Jeffrey Gumeson,

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Window: Acclaim™ Double-Hung (DG), 1:1, Flat Sill, Base Frame, Traditional Checkrail, Exterior Canvas, Interior White Performance Calculator: PG Rating: 40 | DP Rating: + 40 / - 40 Glass: All Sash: High Performance SmartSun Glass, No Pattern Hardware: White, Standard Color Recessed Hand Lift Screen: TruScene, Full Screen Grille Style: Full Divided Light (FDL with spacer) Grille Pattern: Sash 1: Colonial 2w x 2h, Sash 2: No Grille Misc: 2nd Floor, Includes second floor installation setup adhering to L & I elevation safety requirements. Construction: None Material: None

UNIT NOTES
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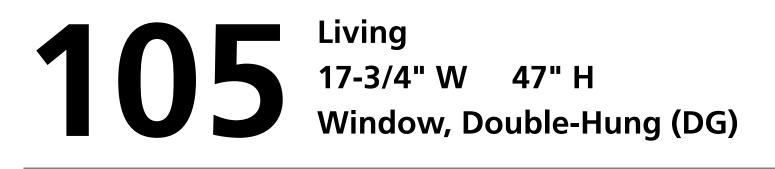
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Window: Acclaim™ Double-Hung (DG), 1:1, Flat Sill, Base Frame, Traditional Checkrail, Exterior Canvas, Interior White Performance Calculator: PG Rating: 40 | DP Rating: + 40 / - 40 Glass: All Sash: High Performance SmartSun Glass, No Pattern Hardware: White, Standard Color Recessed Hand Lift Screen: TruScene, Full Screen Grille Style: Full Divided Light (FDL with spacer) Grille Pattern: Sash 1: Colonial 2w x 2h, Sash 2: No Grille Misc: 2nd Floor, Includes second floor installation setup adhering to L & I elevation safety requirements. Construction: None Material: None

UNIT NOTES
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07/18/25



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H: (509)951-2267



Kitchen sink 39-1/2" W 37" H Window, Double-Hung (DG)



Window: Acclaim™ Double-Hung (DG), 1:1, Flat Sill, Base Frame, Traditional Checkrail, Exterior Canvas, Interior White Performance Calculator: PG Rating: 40 | DP Rating: + 40 / - 40 Glass: All Sash: High Performance SmartSun Glass, No Pattern Hardware: White, Standard Color Extra Lock, Standard Color Recessed Hand Lift Screen: TruScene, Full Screen Grille Style: Full Divided Light (FDL with spacer) Grille Pattern: Sash 1: Colonial 3w x 2h, Sash 2: No Grille Misc: 2nd Floor, Includes second floor installation setup adhering to L & I elevation safety requirements. Construction: None Material: None

UNIT CONSTRUCTION UNIT MATERIALS



dba: RENEWAL BY ANDERSEN OF WA

Legal Name: Sound Window & Door, Inc. | License # WA: RENEWAW856K6, ID: RCE-40565, OR: 240950

10914 E Montgomery I Spokane Valley, WA 99206

Phone: 888-237-3639 | Fax: 509-919-4779 | salesppwspo@rbawa.com

Measure Tech: Jeffrey Gumeson,

Alexandria Shreffler

1026 S Monroe St Spokane, WA 99204 Year Built: 1923

H: (509)951-2267

Bathroom
27-1/2" W 37" H
Window, Gliding - Double



Window: Acclaim™ Gliding Double, 1:1, Active / Passive, Base Frame, Exterior Canvas, Interior White Performance Calculator:

PG Rating: 40 | DP Rating: + 40 / - 40 Glass: All Sash: High Performance SmartSun Glass, Cascade, Tempered Glass

Hardware: White Screen: TruScene, Full Screen Grille Style: Full Divided Light (FDL with spacer) Grille Pattern: All Sash:

Colonial 2w x 4h Mis	sc: None Construction: No	ne Material: None		
UNIT NOTES				
UNIT CONSTRUCTION				
UNIT MATERIALS				
LINIT PHOTOS				



dba: RENEWAL BY ANDERSEN OF WA

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Measure Tech: Jeffrey Gumeson,

Alexandria Shreffler

1026 S Monroe St Spokane, WA 99204 Year Built: 1923

H: (509)951-2267



Window: Acclaim™ Picture, Base Frame, Exterior Canvas, Interior White Performance Calculator: PG Rating: 50 | DP Rating: + 50 / - 50 Glass: All Sash: High Performance SmartSun Glass, No Pattern Grille Style: Full Divided Light (FDL with spacer)

Grille Pattern: All Sash: Prairie 3w x 3h Misc: None Construction: None Material: None

G	mie Pattem. All Sasii. Plaine Sw x Sii Wisc. None Construction. None Waterial. None
	UNIT NOTES
	UNIT CONSTRUCTION
	UNIT MATERIALS

	-	Alexandria Shreffl 1026 S Monroe St Spokane, WA 99204 Year Built: 1923 H: (509)951-2267	
DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
Base Unit Installation Charges, Full Frame & EJ Frame			
Base Unit Installation Charges, Insert Frame & Base Frame			
Base Unit Installation Charges, Patio Doors			
Base Unit Installation Charges, Entry Doors			
Construction Charges			
	SUBTOTAL	\$	0.00
Additional Items			
	ADDITIONAL	\$	
	TOTAL	\$	

Installation Invoice