**Spokane Register of Historic Places**

 **Nomination**

***Spokane City/County Historic Preservation Office, City Hall, Third Floor***

***808 Spokane Falls Boulevard, Spokane, Washington 99201-3337***

**1. Name of Property**

Historic Name: Historic Name of PropertyEnter historic name of property

And/Or Common Name: Enter common name of property

**2. Location**

Street & Number: Enter street address

City, State, Zip Code: Enter city, state and zip code

Parcel Number: Enter parcel number

**3. Classification**

**Category** **Ownership** **Status** **Present Use**

[ ] building [ ] public [ ] both [ ] occupied [ ] agricultural [ ] museum

[ ] site [ ] private [ ] work in progress [ ] commercial [ ] park

[ ] structure [ ] educational [ ] residential

[ ] object **Public Acquisition** **Accessible** [ ] entertainment [ ] religious

 [ ] in process [ ] yes, restricted [ ] government [ ] scientific

 [ ] being considered [ ] yes, unrestricted [ ] industrial [ ] transportation

 [ ] no [ ] military [ ] other

**4. Owner of Property**

Name: Enter property owner’s name

Street & Number: Enter property owner’s street address

City, State, Zip Code: Enter property owner’s city, state and zip code

Telephone Number/E-mail: Enter property owner’s telephone number and email

**5. Location of Legal Description**

Courthouse, Registry of Deeds Spokane County Courthouse

Street Number: 1116 West Broadway

City, State, Zip Code: Spokane, WA 99260

County: Spokane

**6. Representation in Existing Surveys**

Title: Enter previous survey name if applicable

Date: Enter survey date if applicable [ ] Federal [ ] State [ ] County [ ] Local

Depository for Survey Records: Spokane Historic Preservation Office

**7. Description**

**Architectural Classification** **Condition** **Check One**

 [ ] excellent [ ] unaltered

 [ ] good [ ] altered

 [ ] fair

 [ ] deteriorated **Check One**

 [ ] ruins [ ] original site

 [ ] unexposed [ ] moved & date \_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Narrative statement of description is found on one or more continuation sheets.***

**8. Spokane Register Criteria and Statement of Significance**

**Applicable Spokane Register of Historic Places criteria: Mark “x” on one or more for the categories that qualify the property for the Spokane Register listing:**

[ ] A Property is associated with events that have made a significant contribution to the broad patterns of Spokane history.

[ ] B Property is associated with the lives of persons significant in our past.

[ ] C Property embodies the distinctive characteristics of a type, period, or method of construction, or represents the work of a master, or possesses high artistic values, or represents a significant and distinguishable entity whose components lack individual distinction.

[ ] D Property has yielded, or is likely to yield, information important in prehistory history.

[ ] E Property represents the culture and heritage of the city of Spokane in ways not adequately addressed in the other criteria, as in its visual prominence, reference to intangible heritage, or any range of cultural practices.

***Narrative statement of significance is found on one or more continuation sheets.***

**9. Major Bibliographical References**

***Bibliography is found on one or more continuation sheets.***

**10. Geographical Data**

Acreage of Property: Enter acreage of property

Verbal Boundary Description: Describe the legal boundaries of the property

Verbal Boundary Justification: Nominated property includes entire parcel and urban legal description.

**11. Form Prepared By**

Name and Title: Enter your name and title

Organization: Enter your organization if applicable

Street, City, State, Zip Code: Enter your address

Telephone Number: Enter your telephone number

E-mail Address: Enter your email address

Date Final Nomination Heard :

**12. Additional Documentation**

***Additional documentation is found on one or more continuation sheets.***

**13. Signature of Owner(s)**

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**14. For Official Use Only:**

Date nomination application filed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Landmarks Commission Hearing: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Landmarks Commission decision: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of City Council/Board of County Commissioners’ hearing: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**I hereby certify that this property has been listed in the Spokane Register of Historic Places based upon the action of either the City Council or the Board of County Commissioners as set forth above.**

**Megan Duvall Date**

**City/County Historic Preservation Officer**

City/County Historic Preservation Office

Third Floor – City Hall

808 W. Spokane Falls Blvd.

Spokane, WA 99201

Attest: Approved as to form:

City Clerk Assistant City Attorney

Section 7 will contain a detailed architectural description of the building or buildings. First, begin with a summary paragraph that briefly describes the appearance, location, size, style and significant features of the property.

The description of the property will detail the physical properties from the ground up and from the exterior to the interior. The description will include information on materials, windows and openings, style, roof, plan, etc. Subsequent paragraphs will focus on the original appearance, modifications and current appearance.

While all the information listed above is needed, the headings are not limited to the ones seen below.

SUMMARY STATEMENT

DESCRIPTION OF PROPERTY

ORIGINAL APPEARANCE & SUBSEQUENT MODIFICATIONS

CURRENT APPEARANCE & CONDITION

Section 8 will include a detailed account of the history and significance of the building or buildings. First, begin with a summary paragraph that briefly describes the significance of the property and how it meets the Spokane Register criteria (A, B, C, D).

The statement of significance will detail why and how the property is a significant contributor to the history of Spokane. This is the researcher’s chance to explain why the property is important and meaningful. The historic context of the building should be provided to set the stage for the history of the property. This might include a brief history of the settlement of Spokane, the growth of the Pacific Northwest, the Great Fire of 1889, the development of a particular neighborhood, or any other relevant history.

The statement of significance should include the following information (if it is known): areas of significance, period of significance, built date, architect and builder. While all the information listed above is needed, the headings are not limited to the ones seen below.

SUMMARY STATEMENT

HISTORIC CONTEXT

STATEMENT OF SIGNIFICANCE

Section 9 contains a careful and thorough list of all sources used. This includes books, websites, newspaper articles, maps, photographs, etc.

BIBLIOGRAPHY

Section 12 contains photographs (both historic and modern) of the property, as well as plat maps, Sanborn maps and any other relevant documentation.