

HPG Committee

HISTORICAL PROMOTION GRANTS GUIDELINES

Applications for HPG funds will be considered as follows:

A. Base qualification criteria (*all* base criteria must be met to establish eligibility):

1. Applicant performs educative, interpretive, or similar activities within the boundaries of Clark County which promotes its local history.
2. All proceeds from an HPG grant must be applied within the borders of Clark County, Washington.
3. HPG grant applications must be for:
 - a. An infrastructure project or property that results in long-term benefit to the Clark County community; or
 - b. Funding of an event or activity that promotes historical education and/or historical tourism within the Clark County community; or
 - c. Funding of an event, activity, or acquisition of an artifact of particularly valuable historical significance to the Clark County community.
4. The applicant fully complied with all requirements of previous HPG awards.

B. Preference criteria (in preferential order):

1. The project promotes historical preservation, historical programs (which may include preservation of historical documents), or appreciation of the heritage, history, and/or culture within Clark County.
2. HGP seeks to widely disburse grants, both geographically and organizationally, throughout the county.
3. The applicant's project or activity leverages funds from other sources.
It is preferred that projects and activities receiving an HPG grant not be the sole source of project revenue, or even that HPG funding be the majority source of revenue. Cash and in-kind sources may be equally considered as additional funding.
4. The applicant preserves, owns, or utilizes tangible historical objects.
5. The applicant presents regularly scheduled programs and exhibits to the public that use and interpret historical objects according to accepted preservation and interpretative standards.

C. Additional application elements that may enhance grant consideration:

1. Increase out-of-town overnight stays in Clark County lodging establishments.
2. Create additional long-term day trips into Clark County.
3. Maximize economic benefit to the Clark County community.

2008 HPG APPLICATION FORM

Historical Promotion Grants (HPG) Program – Clark County, Washington

Clark County has established the Historical Promotion Grants Program (HPG) to promote historical preservation or historic programs within the borders of Clark County in order to increase knowledge, educate and better serve local residents, and better preserve, exhibit, and interpret historical collections.

Application Deadline: September 14, 2007

Project/Program Title: _____ Organization: _____

Mailing Address: _____ Zip: _____

Contact Person: _____ Title: _____ Phone: _____

() _____

Exec. Dir. (if other than Contact): _____ E-mail: _____

Organization Web Site Address: _____

Amount Requested: \$ _____ Total Project Cost: _____

\$ _____

Is this for a multiple-year project/program (i.e., need more than one-year funding)? Yes No

Project/program timeframe: From: _____ To: _____

Signature of Authorized Representative (*required*):

Date:

APPLICANTS MUST ALSO SUBMIT THE FOLLOWING:

* HPG Supplemental Forms, including:

- (1) organizational description form (with attached board of directors information);
- (2) HGP project/program budget form (can attach synopsis of organization's current budget); and
- (3) budget narrative form.

* If applicant is a nonprofit, copy of applicant's 501(c)(#) IRS letter of determination.

* Provide a brief (no more than one page) overview of the proposed project or program and how it will increase awareness, educate, better preserve, exhibit, and/or interpret local history to the benefit of Clark County residents. Especially focus on specific objectives, benefits, funding resources, partnerships, publicity/marketing plan, success evaluation criteria, etc. as they align

with the purpose, educational value, professional value, ADA compliance, and/or other management issues that will be addressed by this project or program.

PLEASE NOTE: In completing your application, please recall that the legislative purpose of this program is to “promote historical preservation or historical programs, which may include preservation of historical documents.”

Send **SIX** (6) copies of completed application materials via U.S. mail, or hand deliver, by the deadline date to:

Kelly Sills, Economic Development Manager

Clark County Board of Commissioners

P.O. Box 5000 (1300 Franklin Street)

Vancouver, WA 98666-5000

360/397-2232

kelly.sills@clark.wa.gov

2008 HPG APPLICATION

SUPPLEMENTAL FORM: ORGANIZATIONAL DESCRIPTION

Abbreviated Mission Statement:

Concise History of Organization's Existence (just a few sentences is fine):

Organizational Data: Number on the Applicant Organization's Board of Directors*: _____

**Attach list of Board of Directors, terms of office, affiliations, and contact information*

No. Full-Time Staff: _____ No. Part-Time Staff: _____ No. Unpaid Volunteers: _____ No. Vol. Hours: _____

Primary Demographics Served:

Primary Geographical Area Served:

Brief Overview of Current Historical Preservation/Promotion Activities:

Type of Service(s) Provided:

Top 3 ORGANIZATIONAL revenue sources from prior fiscal year and percent of total orgl. revenues:

Source 1. _____ Percent of Total Revenue: _____

Source 2. _____ Percent of Total Revenue:

Source 3. _____ Percent of Total Revenue:

Top 3 ORGANIZATIONAL expenditure categories from prior fiscal year and percent of total orgl. expenses:

Source 1. _____ Percent of Total Revenue:

Source 2. _____ Percent of Total Revenue:

Source 3. _____ Percent of Total Revenue:

2008 HPG APPLICATION

SUPPLEMENTAL FORM: BUDGET*

**Attach a copy of applicant organization's budget for the current fiscal year*

Name of Project/Program:

Primary External Funding Partners For **THIS** Project/Program (not including Clark County):

Partner: _____ Contact Name: _____ Phone: _____
() _____

Partner: _____ Contact Name: _____ Phone: _____
() _____

Partner: _____ Contact Name: _____ Phone: _____
() _____

The following cost information pertains **ONLY** to the project/program referenced above.

HPG Funded	Applicant Funded	External Partner Funded	Total Cost
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Staff Costs (aggregate):

Salaries/Wages				
Benefits				
Consultant Fees				
Training				
Travel				
Total Staff				

Materials, Supplies, Equipment Costs (itemize):

Total MSE				

Services (itemize):

Total Services				

Other (itemize):

Total Other				

Construction Costs (aggregate):

Construction Materials				
Construction Labor				
Property Acquisition				
Permits/Fees/Taxes				
Other Construction Costs				
Total Construction				

GRAND TOTALS

Percentages

%	%	%	100%

Budget Narrative:

Success Evaluation Criteria – How will you quantify and measure the successfulness of this project/program?:

Describe Staff Costs:

Describe Materials, Supplies, Equipment Costs:

Describe Services Costs:

Describe Other Costs:

Describe Construction Costs:

Describe Cost Saving Alternatives That Have Been Considered:

If intend to seek multiple years of HPG grant funding for this project/program, please explain scope*

2008 HPG Grant Applications

Applicant: Chelatchie Prairie Railroad Association

Project: Chelatchie Prairie Railroad Track Rehabilitation

Project Description: By upgrading the rail line to a condition acceptable for passenger operations toward Heisson the quality of the excursion rides offered will be improved. The goal is to replace aging ties as ongoing maintenance while renovating existing trackage to increase the quality of the overall track sufficiently to allow passenger operations to the Heisson store location. Expected to take several years of requests for materials.

Percei

Amt. Req.

\$10,000 >>> 1.92

Total Cost

\$34,000 >>> 1.90

HPG Req. %

29.41%

Applicant: Chelatchie Prairie Railroad Association

Project: Restoration of ex-Spokane Portland & Seattle Coach #172

Project Description: The project will be quantified by the successful restoration of this historic PNW rail passenger car #172. The car is basically sound and only needs a lot of work to restore it to excellent condition. Once restored it will be used by the Chelatchie Prairie Railroad to carry passengers on the railroad's tourist operations.

Percei

Amt. Req.

\$1,500 >>> 0.29

Total Cost

\$3,500 >>> 0.20

HPG Req. %

42.86%

Applicant: Clark County

Project: Save the Silo

Project Description: The goal of the project is to preserve and display a piece of Clark County agricultural history by relocating the silo to a public space. There is anecdotal evidence that this is one of three existing examples of this type of construction in the world. If the county is able to save this historic structure it will be in a unique position to promote its agricultural heritage. The successfulness of the project will be measured by the number of visitors that the location receives during a given time. Clark County may also consider its eligibility for listing on the National Register of Historic Places, Washington Heritage Register, and/or the Clark County Heritage Register.

Percei

Amt. Req.

\$125,000 >>> 23.9

Total Cost

\$125,000 >>> 6.99

HPG Req. %

100.00%

Applicant: Clark County Historical Society

Project: Baby Boomer Exhibit and Photo Archive

Project Description: The purpose of the Baby Boomer interpretive exhibit is to celebrate the coming of age of our Baby Boomer population and examine the most recent 50 years of community history and its relationship to national events representative of the time period. The development of this exhibit provides the museum with a unique opportunity to begin collecting/preserving contemporary artifacts and photographs representative of our community over the last 50 years. It includes a

Percei

Amt. Req.

\$60,695 >>> 11.6

Total Cost

\$132,410 >>> 7.41

HPG Req. %

45.84%

three-fold digitization project to (1) provide historical preservation of the museum's photo collection, (2) provide on-line public access to the museum's photo collection, and (3) provide the museum more enhanced revenue opportunities.

Applicant: Clark County Public Works

Percent

Project: Historical Bridges of Clark County

Amt. Req.

\$50,000 »» 9.60

Project Description: The plan is to hire a qualified historian to evaluate all the bridges and compile a list of historical bridges from existing data, archives, drawings, and photos. The proposal is to provide pamphlets (booklets), web announcements, web page, and supporting documentation to direct the public to historical bridges. In addition, use the expertise of a structural engineer to investigate the construction type of the bridges (e.g., beam truss, arch, or suspension) and the methods used in constructing them. Historical engineering will complement the archived data, photos, and drawings.

Total Cost

\$65,000 »» 3.64

HPG Req. %

76.92%

Applicant: Columbia Springs Foundation

Percent

Project: Water-Powered Sawmill and Gristmill Preservation

Amt. Req.

\$39,350 »» 7.55

Project Description: The purpose of the water-powered and gristmill preservation and interpretive display is to professionally preserve and safely display Lewis Love's gristmill stones, increase awareness about the role of timber in the development of the Pacific Northwest, and educate visitors about the purpose and role of water-powered sawmill and gristmills. The objective is to create a rough-sawn timber kiosk that will include the gristmill stones positioned and attached with a functional mechanism that will allow them to be displayed in a manner consistent with their original position and purpose. Inside the kiosk, rough-cut logs will hold the interpretive panel detailing the historic significance of these stones. Additional interpretive panels will be designed to educate visitors and reinforce the historical significance of this first water-powered sawmill and gristmill in our region. The construction of the kiosk will be sited to best orient the viewer to the original layout of the sawmill in relation to the water, as well as the many overlays of history that have occurred since that time.

Total Cost

\$75,300 »» 4.21

HPG Req. %

52.26%

Applicant: Friends of the Cedar Creek Grist Mill

Percent

Project: Support Facilities Upgrades

Amt. Req.

\$19,187 »» 3.68

Project Description: General purpose of the project is to provide upgrades and refurbishment of existing support facilities, including: (1) replace floor coverings in caretaker's cabin, (2) upgrade wiring and water heating in public restrooms, (3) upgrade plumbing in public restrooms, (4) extend sidewalks around cabin and restrooms, and (5) paint interior walls and ceilings of cabin and restrooms. These essential support facilities (cabin and restrooms) are key to continued safe and effective growth in Grist Mill visitor use.

Total Cost

\$21,187 »» 1.19

HPG Req. %

90.56%

Applicant: Friends of the Plankhouse

Percent

Project: Cathlapotle Plankhouse Lifeways and Landscapes

Amt. Req.

\$17,310 >>> 3.32

Project Description: In order to take the next step toward ensuring that the Plankhouse can fulfill its great potential as an experiential learning environment for diverse audiences, the Friends of the Plankhouse is developing the Cathlapotle Plankhouse Lifeways and Landscapes Interpretive Program. The objective of this multi-faceted program is to produce a comprehensive assemblage of interpretive offerings including workshops, lectures, demonstrations, hands-on student experiences, and cultural events which will not only address the learning styles of a broad range of audiences, but also will be organized around seasonal themes, following the traditional progression of people and the landscape of the Lower Columbia River through the seasonal cycle. Special tribal gatherings open to the public will usher in the changing seasons and kick off each season's activities.

Total Cost

\$89,220 >>> 4.99

HPG Req. %

19.40%

Applicant: La Center Museum Association

Percent

Project: La Center Historic Farm and Museum Complex

Amt. Req.

\$50,000 >>> 9.60

Project Description: The La Center Museum Association has no museum site at this time, but it does have the opportunity to acquire five acres in La Center's Urban Reserve from Mr. and Mrs. Scott Perrott (the Kent Anderson Farm). The goal is to preserve buildings for a La Center museum and as a legacy for La Center. Plans are underway to mount a capital campaign by June 2008 to raise funds for acquiring the Perrott property.

Total Cost

\$980,000 >>> 54.8

HPG Req. %

5.10%

Applicant: National Park Service/Fort Vancouver Site

Percent

Project: Expansion of Fort Vancouver Military Costume Collection

Amt. Req.

\$19,690 >>> 3.78

Project Description: In 2009, Fort Vancouver will be celebrating the 160th Anniversary of Vancouver Barracks. Looking ahead to this event, it needs new costumes for the education programs that will focus on eras. It plans to purchase and/or fabricate new costumes for both officers and enlisted men, as well as a select group of key civilians. Funding of this project will help expand the costume collection with essential items and accessories focusing on the proud military history of Vancouver.

Total Cost

\$28,470 >>> 1.59

HPG Req. %

69.16%

Applicant: Parkersville Heritage Foundation

Percent

Project: Completion of Master Plan

Amt. Req.

\$15,000 >>> 2.88

Project Description: The Chinook Memorial Project is centered on the northeast corner of Parker's Landing Park and the large basalt rock and pond with encircling Native American plants. A bronze plaque with a salmon image and words appropriate to Chinook cultural heritage will be added to the northeast corner of the basalt rock. On the north side of the rock, landscape pavers with names of Chinook chiefs and a smaller basalt stone engraved with

Total Cost

\$28,500 >>> 1.59

HPG Req. %

52.63%

Chinook villages and fishing centers along the Columbia River and its tributaries will be on the ground. A park bench will be carefully placed for maximum enjoyment. Two interpretive signs will present the local story. The repair, restoration and reinstallation of the Parker's Landing Navigation Light may be accomplished by a young man as an Eagle Scout project.

Applicant: Pearson Air Museum

Percent

Project: Preservation of Historical Documents

Amt. Req.

\$29,215 >>> 5.61

Project Description: The proposed project is requesting support for the historic Pearson Air Museum to convert non-digital archival library materials and collections to digital format through the purchase of appropriate hardware and software, backup and storage system, scanners, DVR, digital camera, photo accessories, and laser printer. The project is designed as the next step in meeting the goals of the Museum's strategic plan to update the archives computer hardware and software which is used for cataloguing artifacts and research materials within our library. This will allow migration of manuscript materials, newspaper clippings, and other data to a format that will ensure long-term preservation.

Total Cost

\$48,974 >>> 2.74

HPG Req. %

59.65%

Applicant: Pomeroy Living History Farm

Percent

Project: Development of a "Walk Through Time" Interpretive Approach

Amt. Req.

\$9,020 >>> 1.73

Project Description: Pomeroy Living History Farm seeks support of \$9,020 from HPG to properly inventory and catalogue the artifacts contained in the historic Pomeroy log house, create a new interpretive approach for the second floor interior, and provide a computerized virtual tour of the new interpretation for physically challenged guests.

Total Cost

\$13,340 >>> 0.75

HPG Req. %

67.62%

Applicant: Two Rivers Heritage Museum

Percent

Project: Building Addition

Amt. Req.

\$50,000 >>> 9.60

Project Description: The current need is for a 4,500 square foot addition to the present museum. This project is necessary to house the recent donations of a doctor's buggy (horse drawn), a two-person snow sleigh (horse drawn), and a small two-person covered wagon (horse drawn), and for housing a partial wagon with large wheels and tongue, as well as large farm hand tools.

Total Cost

\$48,000 >>> 2.69

HPG Req. %

104.17%

Applicant: Vancouver National Historic Reserve Trust

Percent

Project: Marketing Our Heritage Through Collaborative Partnerships

Amt. Req.

\$25,000 >>> 4.80

Project Description: The marketing committee has established as the goal of this project the development of a comprehensive marketing and public relations strategy with achievable outcomes that will promote the Historic Reserve to a larger regional and national audience. This will be accomplished in

Total Cost

\$94,546 >>> 5.29

HPG Req. %

partnership with a professional marketing and public relations agency 26.44%
which will agree to provide a portion of its services on a pro bono basis.

GRAND TOTALS:	Total Number of Submissions:	15
	Sum Total All Project Requests:	\$520,967.0
	<i>Average Project Amount:</i>	<i>\$34,731.1</i>
	Sum Total of All Project Costs:	\$1,787,447.1
	<i>Average Total Project Cost:</i>	<i>\$119,163.1</i>
	<i>Avg. Pct. of Cost Request Funded by HPG:</i>	<i>29.1%</i>